

**MID-AMERICA**  
**COLLEGE**  
OF FUNERAL SERVICE  
The *Walton* Group

**TRANSFER GUIDE**

Gupton-Jones College of Funeral Service Associate of Science Degree				Mid-America College of Funeral Service Bachelor of Science in Funeral Service Management			
GENERAL EDUCATION/LIBERAL ARTS							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
ENG 101	English Composition	3.33	5	ENG 110	General Education/Open Elective English Grammar and Composition	3.33	5
ENG 102	English Literature	3.33	5	ENG 120	General Education/Open Elective Advanced Composition and Business Communications	3.33	5
HIS 101	U.S. History to 1865	3.33	5	HIS 110	General Education/Open Elective United States History through 1877	2.67	4
HIS 102	U.S. History since 1865	3.33	5	HIS 120	General Education/Open Elective United States History since 1877	2.67	4
MGT 101	Business Math	3.33	5	MAT 110	General Education/Open Elective Business Mathematics	3.33	5
PSY 102	General Psychology	3.33	5	PSY 120	General Education/Open Elective Introduction to Psychology	3.33	5
				SCI 111	General Education/Open Elective Fundamentals of Science	3.33	5
				SCI 122	General Education/Open Elective Introduction to Pathology and Anatomy	3.33	5
				BUS 120	General Education/Open Elective Introduction to Business	3.33	5
				SOC 110	General Education/Open Elective Introduction to Sociology	3.33	5
		19.98	30			32.00	48
PROFESSIONAL/TECHNICAL: FUNERAL CORE							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
SCI 201	Anatomy I	2.00	3	BIO 131	Anatomical Framework and Cardiovascular System	2.67	4
SCI 202	Anatomy II	2.00	3	BIO 242	Study of Body Organ Systems	2.67	4
SCI 212	Embalming I	2.00	3	EMB 131	Embalming Theory	2.67	4
SCI 311	Embalming II	2.00	3	EMB 242/EMB 242L	Embalming Practicum and Clinicals	2.67	4
SCI 312	Embalming III	2.00	3	SCI 251	Restorative Art Theory	2.67	4
SCI 242	Restorative Art I	1.33	2	SCI 262/ SCI 262L	Restorative Art Practicum and Clinicals	2.00	3
SCI 341	Restorative Art II	1.67	2.5	BIO 240	Microbiology	2.67	4
SCI 342	Restorative Art III	1.67	2.5	BIO 230	Pathology	3.33	5
SCI 221	Microbiology I	1.33	2	CHE 251	Inorganic Chemistry	2.00	3
SCI 222	Microbiology II	1.33	2	CHE 262	Organic Chemistry	2.00	3
SCI 351	Chemistry I	2.00	3	PRT 269	Professional Portfolio	1.33	2
SCI 352	Chemistry II	1.33	2	BM 535	Accounting	3.33	5
MGT 201	Accounting	3.33	5	ADM 241	Funeral Directing	3.33	5
MGT 212	Funeral Service Management I	2.00	3	ADM 252	Funeral Service Merchandising	2.00	3
MGT 311	Funeral Service Management II	2.00	3	ADM 263	Funeral Service Marketing & Operations	2.00	3
MGT 312	Funeral Service Management III	2.00	3	SBM 130	Small Business Management	2.67	4
MGT 222	Small Business Management	3.33	5	COM 130	Communications	2.67	4
ENG 201	Communication Skills	2.00	3	CAP 269	Capstone Review	2.00	3
MGT 302	Comprehensive Survey/Review	1.33	2	HIS 130	History of Funeral Service	2.00	3
HIS 201	History of Funeral Service	1.33	2	SOC 240	Cremation and Burial Alternatives	2.67	4
PSY 201	Psychology of Funeral Service	2.00	3	PSY 250	Funeral Service Psychology and Counseling	2.00	3
PSY 202	Counseling	1.33	2	SOC 260	Sociology of Funeral Service	3.33	5
SOC 301	Sociology of Funeral Service	2.00	3	LAW 241	Business Law	2.00	3
MGT 322	Business Law	3.33	5	LAW 242	Mortuary Law and Ethics	2.00	3
MGT 221	Mortuary Law	2.00	3				
SCI 331	Pathology I	1.33	2				
SCI 332	Pathology II	1.33	2				
MGT 211	Computers in Funeral Service	1.33	2				
		72.65	79			58.67	88
Remaining Bachelor of Science in Funeral Service Management Requirements at Mid-America College of Funeral Service							
CORE COURSES							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
BFS 310	Thanatology	3.33	5				
BFS 320	Experiencing World Religion	3.33	5				
BFS 330	Intercultural Appreciation for Funeral Service	3.33	5				
BFS 340	Workplace Communications	3.33	5				
BFS 350	Hospitality and Event Planning for Funeral Service	2.67	4				
BFS 360	Entrepreneurship	3.33	5				
BFS 370	Marketing Funeral Service	3.33	5				
BFS 380	Fundamentals of Preneed Sales	3.33	5				
BFS 390	Stress Management	3.33	5				
		29.33	44				
ELECTIVES							
Course #	Course Description	Semester Hours	Quarter Hours	Course #	Course Description	Semester Hours	Quarter Hours
				FIN 310	Open Elective Essentials of Corporate Finance	2.67	4
				GBC 310	Open Elective Changing Landscapes in Green Funeral Service	2.67	4
				HRM 310	Open Elective Human Relations	2.67	4
				HRM 320	Open Elective Human Resource Management	2.67	4
				MGT 410	Open Elective Applying Leadership Principles	2.67	4
				MGT 420	Open Elective Choosing Success	2.67	4
				MGT 430	Open Elective Conflict Management and Negotiation	2.67	4
				MGT 440	Open Elective Life-Span Development	2.67	4
				MGT 450	Open Elective Organizational Behavior	2.67	4
				MGT 460	Open Elective Interpersonal Conflict	2.67	4
				BFS 311	Open Elective Applied Thanatology	3.33	5
				BFS 315	Open Elective Death Companioning	3.33	5
				BFS 316	Open Elective Applied Death Companioning	3.33	5
		0.00	0			36.66	55
<b>Total Transfer Credits</b>		<b>92.63</b>	<b>109</b>	<b>Minimum Credits Required</b>		<b>120.00</b>	<b>180</b>

**Total Credit Hours Required to Complete Bachelor of Science in Funeral Service Management at Mid-America College of Funeral Service**

**Transfer of Credit**

Transfer credit may be awarded for courses successfully completed with an earned grade of C or better

Students may transfer a maximum of 136 lower division quarter credit hours

Lower division courses taken that are similar in content to Mid-America College of Funeral Service required courses, as determined by the appropriate Mid-America College of Funeral Service office, do not need to be retaken

Students may transfer a maximum of 12 upper division elective quarter credit hours

**Criteria to Enroll into the Bachelor Degree**

To be considered for the BFSM program a student must have completed the following criteria prior to enrollment:

An Associate Degree in Funeral Service from an ABSFE accredited college AND

Passed both sections of the National Board Examination (NBE) OR is a licensed Funeral Director/Embalmer in their state

**Bachelor Degree Requirements**

The following are requirements for the Bachelor of Science in Funeral Service Management degree

Complete a minimum of 180 quarter credit hours or 120 semester credit hours towards graduation

Complete the requirements of the Bachelor of Science in Funeral Service Management program core courses

Upper division core courses are required (44 quarter credit hours)

A minimum of 45 general education and/or liberal art quarter hour credits are required